

February 27, 2004

Dr. V. Daniel Elvira
Computing Division
Fermi National Accelerator Laboratory
Mail Stop 352
Batavia, IL 60510

Dear Dr. Elvira:

This letter will supplement, on behalf of the Department of Physics, the official offer to you of a faculty position in the Department of Physics by Dean Uday Sukhatme, which I trust you will have received.

The Department will provide you with an individual windowed faculty office furnished with desk, chair, bookcases, locking filing cabinets, chalk board, telephone with individual extension number, and Ethernet connection. The Department will pay for local telephone calls, faxes, and reasonable long distance calls necessary to support your research, teaching and service. The Department also provides faculty members with office supplies, postage and mailing costs, and free photocopying on copy machines in the office up to 2000 copies per calendar year. Secretarial support for routine grant administration, and for instructional and committee needs is provided by departmental office staff.

The Department will provide you and Prof. Gerber with a total 1,500 sq. ft. of research laboratory space. The Department will bear the cost of necessary and reasonable renovations to prepare this space for the use of your high energy experimental group. You will be provided with a floor plan and detailed information about the space so that you can specify the renovations that need to be completed prior to your arrival.

The Department will provide you with up to \$5,000 per year in each of 2004-2005 and 2005-2006: these funds may be used for any reasonable research related expenses involving travel, student support, or equipment and supplies.

Your teaching assignment for 2004-2005 will be one course in the Fall 2004 semester and one course in the Spring 2005 semester. These courses will be determined when the outcomes

of the current faculty searches are complete. Your teaching assignments in subsequent years will be determined by the Teaching Assignments Committee. Faculty members are solicited in October each Fall semester to state their preferences for teaching in the following academic year. According to the Department's variable teaching assignments policy, your average load will be 2.5 courses per year (plus advanced laboratory which is taught by all experimentalists), provided that you continue to be active in research.

The Department offers you a one-course reduction in your normal teaching load, which you can request in any of your first six semesters at UB. If you wish to take advantage of this one course reduction during the 2004-2005 academic year, please let me know as soon as possible. Please note, however, that your tenure review will take place in the Spring of 2006. You therefore have only three semesters in which to establish a strong teaching record (including student evaluations) for the tenure review. I would recommend that you take your course reduction in your third year, unless you really need the time off in your first two years to establish your research program.

Your committee assignment for the 2004-2005 academic year will be determined at the end of this Spring semester. The normal committee load is service on two committees plus submitting and grading problems for the Fall and Spring Graduate Qualifying Examinations. All faculty are expected to attend monthly faculty meetings during the academic year. Faculty members are solicited in April each Spring semester to state their preferences for committee assignments in the following academic year. I will send you a preference sheet at that time.

The Department will attempt to hire as soon as possible an electronics specialist to assist all members of the Department in their need for electronics work.

I hope that these arrangements are satisfactory to you. Please do not hesitate to contact me at any time if you have questions about them or if you need further clarification.

The Department is looking forward very much to the prospect of your joining us in the Fall. The new experimental high energy group will greatly enhance the breadth and quality of our research and graduate programs, as well as our external visibility. We also look forward to your participation in teaching at all levels, and to your contributions as a faculty colleague.

Sincerely,

Richard J. Gonsalves
Professor and Chair

COPY: Dean Uday Sukhatme
 Associate Dean E. Bruce Pitman
 Mr. Joe Helfer